

MINUTES

AD HOC POLICY REVIEW PROCEDURES ADVISORY COMMITTEE OF THE BOARD OF DIRECTORS OF THE COLORADO RIVER WATER CONSERVATION DISTRICT AND OF THE COLORADO RIVER WATER CONSERVATION DISTRICT ACTING BY AND THROUGH ITS COLORADO RIVER WATER PROJECTS ENTERPRISE

JULY 07, 2004

Pursuant to notice duly and properly given, a meeting of the Ad Hoc Policy Review Procedures Advisory Committee of the Board of Directors of the Colorado River Water Conservation District (CRWCD) and of the CRWCD acting by and through its Colorado River Water Projects Enterprise was held on Wednesday July 7, 2004 at 743 Horizon Court, Grand Junction, CO.

Board members participating in all or part of the meeting:

William S. Trampe, Chairman	Kathryn H. Hall
Thomas S. Dunlop	David H. Smith
Stephen M. Mathis, President ex officio	

Committee members not participating:

Bill Ferguson

Others present during all or part of the meeting:

Eric Kuhn, General Manager, CRWCD
Chris Treese, External Affairs, CRWCD

Quorum:

Chairman Trampe found a quorum and called the meeting to order at 1:25 p.m.

Policy Review Recommendations.

After considerable discussion the Ad Hoc Committee reached consensus to recommend the following to the Board at its July 20, 2004 meeting.

1. The Board should direct staff to review and report back for action at the October 2004 regular board meeting on the existing policies to identify which are business practices, administrative policies, or legislative positions. Additionally, staff should identify policies that can be consolidated or eliminated as no longer timely or pertinent.
2. The Board should establish a schedule of fully reviewing and readopting roughly one-third of its policies annually so that all policies are reviewed and readopted, modified, or archived every three years.
3. Following the deletion, if any, of existing policies under #1 above, the Board should revise its bylaws at the October 2004 meeting to require a super majority of ten affirmative votes for any motion regarding River District policies. Further, that the bylaws be amended to require that a vote on any policy occur only at a regular quarterly meeting and only after the policy or policies in question have been discussed at a prior quarterly meeting.
4. The Board should direct staff to redraft all policies into a consistent, "formal resolution" format with *Whereas* clauses explaining the background and context and *Now Therefore Be It Resolved* clause(s) establishing the policy.

Adjourn.

There being no further business before the Ad Hoc Committee, Chairman Trampe adjourned the meeting at 3:37 p.m.

William S. Trampe, Chairman

Attest:

R. Eric Kuhn, Secretary/General Manager